

Commercial Member Steering Committee Meeting

Meeting Summary- Wednesday June 27, 2007

EDA Offices

10 AM – 12 PM

Members in Attendance:

David Windley (Chair), Neil Sandford (Vice Chair), Paula Zarnett, Bob Mason, Bart Burman, George Kelly, Ven Seshadri, Bryan Boyce (EDA Board of Directors member) Anthony Rossi (VP Government & Member Affairs EDA), Marica Macura (EDA Staff Support), Tanya Fobear (EDA Staff Support)

Regrets:

Jim Mason, Peter Krotky

- Welcome and Call to Order

At approx. 10:06 AM Chair David Windley welcomed all and called the meeting to order. Chair Windley made reference to the first meeting of the year with the new committee.

- Introduction of members

Committee members took turns introducing themselves.

- Introduction of EDA Staff- Marica Macura, Anthony Rossi, Tanya Fobear

Marica Macura informed the committee Tanya Fobear (Member Relations and Communications Coordinator) will be the facilitator for the Steering Committee for the remainder of Committee Meetings.

- Review of the-Terms and Reference of Commercial Member Steering Committee

Marica Macura reviewed the terms and reference of Commercial Member Steering Committee including developing and establishing protocols.

- Commercial Member Survey

Chair Windley shared the idea of assembling a questionnaire to send out to Commercial Members to receive their input on EDA advocacy activities. Committee developed suggestions for survey questions at end of meeting. Upon approval from Board, committee discussed having survey completed before the September committee meeting.

Chair Windley shared the idea of assembling a similar questionnaire to LDCs in September upon completion of the Commercial Member survey.

- Operational status of website

Ms. Fobear provided an update on website, populating the website is the next step and the website looks to be completed sometime this summer.

Vice Chair Sandford suggested the Communications department provide a presentation of the new website to the committee in September and suggested presentations of the website at district meetings.

- Review benefits and privileges of membership

Vice Chair Sandford put forth the suggestion when planning for public speakers at EDA events they consider EDA members first. The suggestion also included ensuring members are willing to speak and have the experience and background in the particular area when considered. When developing questions for the Commercial Member survey, the committee developed questions around this suggestion.

Ms. Macura mentioned that the Western District has opened up their District Event to any utilities outside of the District and thought it would be a great opportunity for Commercial Members outside of the District to attend.

- EDA Advocacy Activity Update

Ms. Macura provided an update on a few of the Advocacy Issues the EDA is working on:

- Smart Metering
- Standard Offer Program (Distributed Generation)
- Pre-election and Post- election

- Other Business

Meetings for 2007 and 2008 were discussed and scheduled up to the AGM in March 2008

- Thursday September 13, 2007
- Wednesday November 21, 2007
- Tuesday January 15, 2008
- Sunday March 30 & Monday March 31, 2008 (AGM)

- Meeting Adjournment at approximately 12:12pm