

Commercial Member Steering Committee Meeting

Meeting Summary – Tuesday December 8, 2009

EDA Offices

9:30 AM – 11:30 AM

Members in Attendance

Paula Zarnett, Peter Vickery, Bob Mason, Jim Mason, Paul Grod, Bart Burman, Andy Molnar, Brian Hollywood, Peter Black, Chuck Mossman, EDA staff support Teresa Sarkesian, EDA staff support Tanya Fobear, EDA staff support Chris Hallas

Regrets:

George Kelly, Steve Taylor, Todd Ross

- **Welcome and Call to Order**

At approx. 9:36 am, Chair Zarnett called the meeting to order.

T. Fobear updated the group that a new representative Steve Taylor would be representing the SPi Group on the Commercial Member Steering Committee.

- **Items from Last Meeting**

At the October 2nd meeting, Christine Hallas introduced to the Commercial Member Steering Committee the possibility of having a product showcase feature on the EDA website to highlight the goods and services of EDA's commercial members. She encouraged the steering committee if they are interested in piloting this new feature to send her sample product sheets to use. As a follow up from the October 2nd meeting T. Fobear gave a status update on the takeup of the committee for a product showcase feature. Only 3 steering committee representatives provided examples of product sheets, N-Dimension, Pefco and SPi. T. Fobear advised committee in order to populate the search feature and get it underway 80% of the committee should provide examples of product sheets. T. Fobear asked if more steering committee members were interested in providing a product or service sheet to send them to C. Hallas or Ms. Fobear.

The committee then talked about how the product or service search feature would appear on the website. While logistics would have to be worked out, the committee recommended the possibility of sorting the product or service sheets by category to help LDCs easily find the product or service search feature they are looking for.

Committee expressed concerns information is not getting to the right individual within LDCs. EDA staff informed committee current structure has evolved to allow primary Contact and 3 designated individuals access to EDA communications.

- **Introduction of Vice Chair Nominees**

EDA staff introduced the nominees for Vice Chair, Peter Vickery and Paul Grod.

- **Steering Committee members voted for Vice Chair through ballot voting.**

The ballots were counted by EDA staff and overseen by EDA Board Representative Brian Hollywood.

The Vice Chair until the Annual General Meeting in March is Peter Vickery.

- **EDA Activity Update**

Teresa Sarkesian provided an update on the *Green Energy and Green Economy Act* and EDA advocacy activities.

- Conservation update. Conservation directive is on going process. No decisions have been made yet. A conservation working group has been formed with representatives from EDA, OEB and OPA and gas utilities making up the committee to discuss operational issues.
- FIT contracts – first phase approximately 1100 applications between FIT and microFIT

- **Film Presentation on the EDA Board of Directors and Electricity Distribution Representatives Tour of Denmark, Country of Windmills.** – Ms. Fobear showed a short 4 min. film presentation on the EDA representative tour of Denmark. Board Representative Brian Hollywood who was on the tour provided the committee with subsequent information about the tour. TFobear advised a longer version of the film is available for download on the EDA member website at: <https://secure1.eda-on.ca/eda/edaweb.nsf/0/D25694BABB0EA12585256D630060EF74>

- **Discussion of Priority Items for Steering Committee**

The committee reviewed the priority items from the updated priority matrix. Please refer to attached spreadsheet for updated recommendations based on committee discussion.

- **Other Business**

The next meeting was discussed and is scheduled for

- **January 19, 2010 from 9:30-11:30 at the EDA offices**

- **Meeting Adjourned**

Chair Paula Zarnett adjourned the meeting at approximately 11:33 am.